The 2016 USP <800> Compliance Study

a National Study of Hazardous Drug Compounding Practices

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How To Complete this Survey

Please complete the <797> and/or <800> Compliance Survey for the **_busiest_** sterile compounding location at your facility/organization (in the event your facility has more than one compounding location).

As the survey starts, you will be asked a series of questions in the "Demographic Information" and "General Compounding" domains. These questions are used to determine which items you will be asked to answer in the rest of the survey; therefore it is very important that you answer those questions accurately. At the end of the "General Compounding" domain, you will be asked if you want to answer questions for USP <800> only. If you answer Yes then you will not be presented with any USP <797> questions. You can return at any point and change your answer to No and the hidden domains will be available.

After you complete these first 2 domains, we have added the option to download/print out the entire survey for use offline. This option may help you complete the survey by assigning different domains to staff whose job function may be better able to answer the questions. It may also allow you to assign the data entry to someone else.

Please note that there is some disadvantage to this option. The survey you will be downloading will be the ENTIRE survey and will include questions that would have been filtered out if you completed the survey online. If you choose to use the offline tool for data collection, you must read the directions for use included with the tool carefully before proceeding. Once you have collected your answers, you will have to login to enter the data.

In order to simplify completion of the survey, all of the items (aside from the demographics) are stated in a manner that requires only a simple "yes" or "no" answer. There are no "not applicable" answer choices provided and that was done deliberately. If you are presented with a question, it means that the question **_does apply_** to your practice based upon the answers you provided in the "General Compounding" section though you may not be aware of those particular 797 & 800 requirements.

Also please remember that a "yes" answer means that the location you are answering for is fully compliant or completely meets all the requirements outlined in each item. Rate your compounding location honestly. Don't answer the questions based on what your location "will be" or has "started" but on what actually is happening at your location as of the date the survey is completed. It's really important that you are objective and don't overstate your compliance or rate your practice based on what you wish it to be. That's one of the dangers of a self-report study and it is why we developed the tool the way we did. A lot of work and testing has gone into developing a tool that presents users with questions that apply to their practice based on the types of compounding they perform.

Also in order to derive maximum value in return for your time in completing the survey, a detailed, comprehensive and individualized Action Plan for Compliance will not result if you answer the questions in a way that portrays your location as more compliant than it actually is. Remember, all individual facility results are kept confidential – only aggregate data are reported in the study. In order to receive a comprehensive, detailed and individualized Action Plan, it is critical that you do not answer "yes" unless your location is fully compliant with the provisions outlined in that item.

Detailed Instructions

1. The first sections you **MUST** complete are the Demographic Information followed by the General Compounding domains. Your answers to these questions will determine your access to other 797 & 800 Domains and questions within domains in the Gap Tool. If you do not perform compounding in these areas, these Domains will be grayed out when you are back at the home page and they will not show up on your final report.

2. As you complete each question, a percentage bar (% bar) will display your progress for the current Domain. When you complete all of the questions in a Domain, you will have the option to:
   a. Continue to the next Domain
   b. Print Out Offline Survey or
   c. Back to Survey home page where you can
      i. Select any Domain to work on
      ii. View your Full action plan report (after all Domains are completed),
   d. Logout and return later to complete the survey
3. To view your Full Action Plan, you will need to be on the survey home page where you will see a link titled View Full Report. Click on the PDF icon to open the file where you can view, save or print the information. You can also view a single Domain report by clicking on the PDF icon for the specific Domain of interest.
4. To complete the full survey, should require 1 - 2 hours. The time varies depending on the types of compounding you are performing and your answers to the "General Compounding" Domain. You do not need to complete the entire survey at one sitting. If you need to stop, you can log out. When you log in, you will be able to review your answers or pick up where you left off.

After you complete the entire survey, please be sure to download and/or print your Full Report using the procedure described in Step 3 above.